FAQ MEM	
Question	**Response**
Where do I find detailed information about the master´s degree?	Please read the information on our website: https://www.oth-regensburg.de/en/international/incoming-students/full-time.html The link to the online portal is here: https://hisinone-studium.oth-regensburg.de/qisserver/pages/cs/sys/portal/hisinoneStartPage.faces?chco=y Detailed information concerning the requirements for this master program: https://www.othregensburg. de/fileadmin/media/studium/bewerbung/pdf/Infoblatt_MEM_englisch.pdf Following this link you get more information about the modules: https://www.oth-regensburg.de/en/faculties/applied-natural-sciences-and-cultural-studies/programmes/master-electrical-and-microsystems-engineering.html
Where do I apply?	Please use the online portal for the application. Applications via e-mail will not be considered!
Did my documents get registered?	Check online portal.
When is the deadline?	Please check on our homepage: https://www.oth-regensburg.de/en/our-university/dates-opening-hours.html
What if I don´t meet the deadline?	All documents have to be uploaded to the portal within the deadline. Otherwise the application will not be considered.
Is the Uni-assist Evaluation Report the same as the VPD-document?	Yes, it is the same document.
Do I need to apply through uni-assist?	The VPD is only necessary in case you studied the first degree at a foreign university.
How does VPD work?	Once you applied online you will receive a confirmation email and your VPD. The process has been digitalised. Please check the uni-assist website for further information: https://www.uni-assist.de/en/
How long takes VPD	VPD takes approx. 4-6 weeks, which needs to be considered during the application process!
Can I apply with a VPD from a different university or an expired VPD?	Yes, as long as you provide an official VPD you can use it for the application.
Who do I contact for problems with VPD?	Please contact uni-assist directly, since we cannot help with uni-assist.
What applycation type does the master´s degree have?	The master´s degree is restricted admission (2.5 nc) (="zulassungsbeschränkt")
What is the required grade average?	We require 2.5 or better. Any grade average poorer than 2.5 will not be considered unless you can prove you were under the best of your cohort. You can do that by providing a document from your former university stating the rank of percentage.
What happens if my preliminary grade average is lower than 2.5	You most likely receive a preliminary admission, in case all other requirements are met.
What are the required documents?	https://www.oth-regensburg.de/fileadmin/media/studium/bewerbung/pdf/Infoblatt_MEM_englisch.pdf
Do I need to send the original documents?	No, the application process has been digitalised and no hard copies are required. You do not need to send anything per mail. For your application please upload all required documents to the online portal. If you are accepted, you will need to send documents for enrollment, but in this case you will receive a special request.
Do I have to sign my documents?	Documents do not need to be signed as the application process has been digitalised. Please upload all your documents to the online portal.
Do I have to know German?	You can study the entire master´s degree in English, too - no German is required for enrollment. However, a basic knowledge of German is necessary before graduating. For this we will offer German Classes on site.
Do I have to turn in a English/German certificate?	Proficiency of language needs to be shown with the mentioned certificates. Other certificates will not be accepted. You only need to provide ONE certificate: an English certificate, if you want to study in English and a German certificate, if you want to study in German.
What level of English/German is required?	German: B2, IELTS-Certificate with an overall grade of at least 5 or English: TOEFL-Certificate having achieved at least 400 points in the „Paperbased test" or a minimum of 72 points in the „Internet-based test"
When will I know, if my application was successful?	Because of the high number of applicants this process takes time, so please be patient. You will be informed the weeks after the end of the application period.
Where do I have to send the documents to?	The application process has been digitalised, so you do not need to send your documents. Just upload them to the online portal.
Do I have to pay an application fee?	No, there is no application fee. Only registration fee for students union, which is only due after admission.
Can I send my documents via e-mail?	No, please upload all documents to the online portal.
Is it possible to aplly with a language certificate older than two years?	Yes, you can use older language certificates as well.
Do I still need to hand in a document even though I am a native speaker?	No, you do not need a certificate for a language that is your mother tongue. Please inform the application administration that the examination board agreed that there is no need for a certificate.

Can I apply by e-mail?	No, applications sent via e-mail cannot be accepted. Please always use the online-portal as described on our homepage.
Does hardship apply?	No, hardship does not apply for master students.
Do I need work experience?	You need to provide proof of either work experience or a at least 6-month long internship. In certain cases, the intership can be done during your study programm, too. Please contact the Head of the Board of Examiners.
Do I have to submit the Uni-Assist Evaluation report?	Yes
Can language certificates other than IELTS or TOEFL be accepted?	No, if you are not a native speaker of either German or English you have to submit one of these certificates with your application.
If I already got accepted in the past, do I have to send all documents again?	Yes, please reapply but remember you can use your old vdp as well.
Is there a test conducted in order to qualify for admission?	No, there is no need to prepare for any kind of test. Me make our desicion based on your application.
How do I know if my Bachelor's degree meets the academic admission requiremt for MEM?	we require at least 2.5. Any grade average lower than 2.5 will not be considered unless you can prove you were under the best of your cohort. You can do that by providing a document from your former university stating the rank of percentage.
Will there be offered a German course for foreign students?	Yes, a German course will be part of your study program. You will receive all further information during introduction.
Can I do a double degree?	Yes, OTH offers double degrees with two universities in Malaysia.
Does OTH offer accomodation for foreign students?	No, unfortunately we cannot assist with accomodation. The students have to take on responsibility for that themselves.
Do I need a motivational letter or a letter of recommendation?	No
How will I receive my admission?	You will receive a admission letter and all relevant information both via post and digitally.
Is it possible to postpone admission?	No, if you cannot join the programm the semester you applied for you have to re-apply.
Where do I check the status of my application?	Please check the online portal news or current status of my application. You will not receive any e-mails or other notifications, so please check the portal frequently.
Can I get any evaluation before I submit my appliaction?	Unfortunately we cannot give out any feedback outside of the official application process. We are not allowed to review any documents sent via mail.
Is OTH/the study program accredited?	Yes it is.